How to install Google Chrome onto your Geobook and access your Gmail account

1.   Open your web browser.
2.   Type in Google Chrome into the search bar.
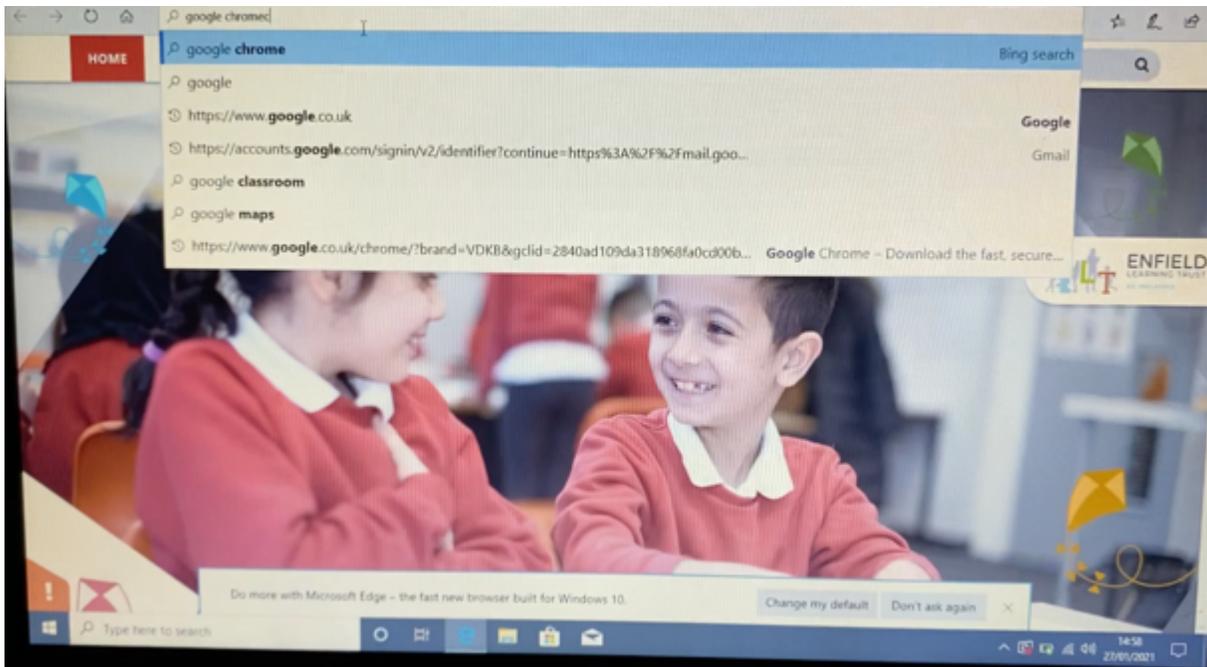
3.   Select the Google Chrome link.
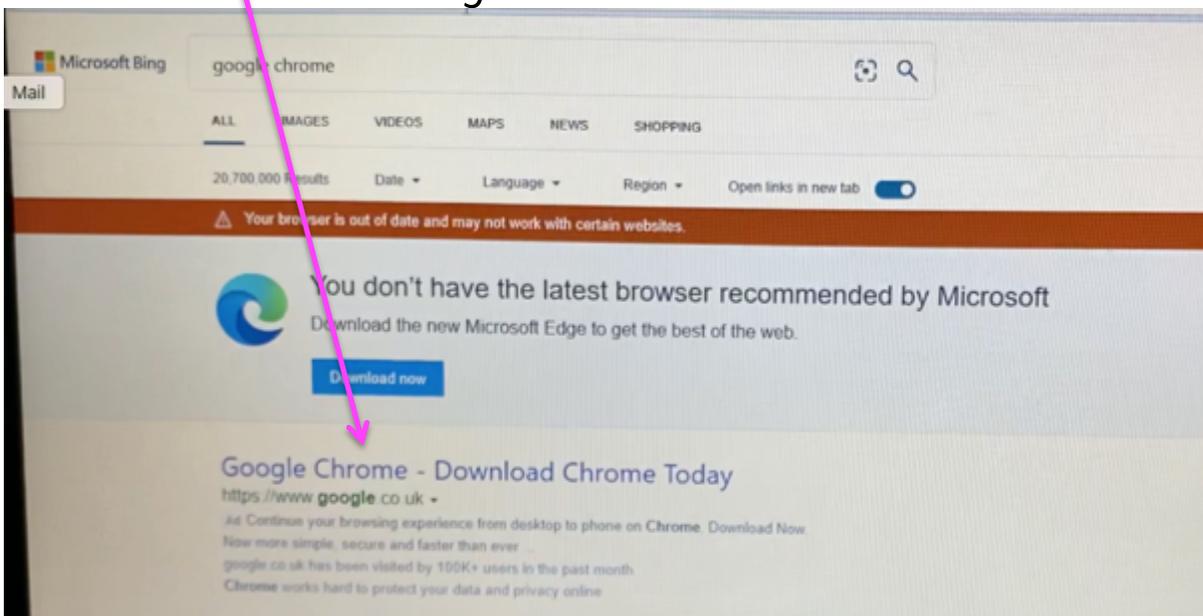
4. Click on the Download link.
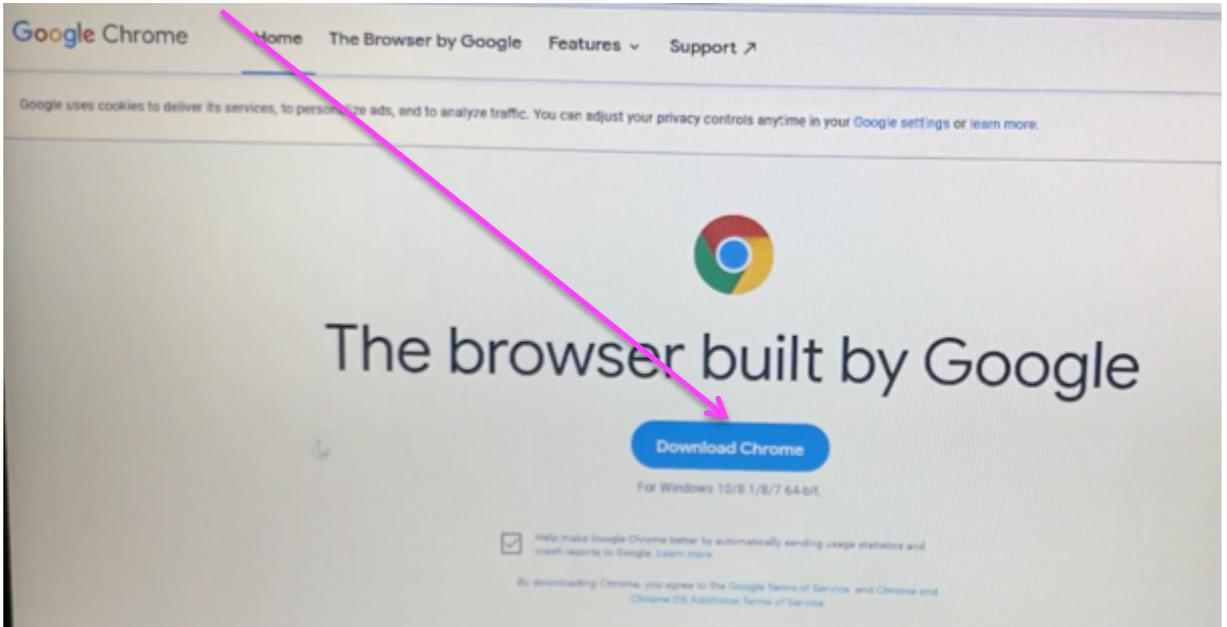
5. Click 'Run'.
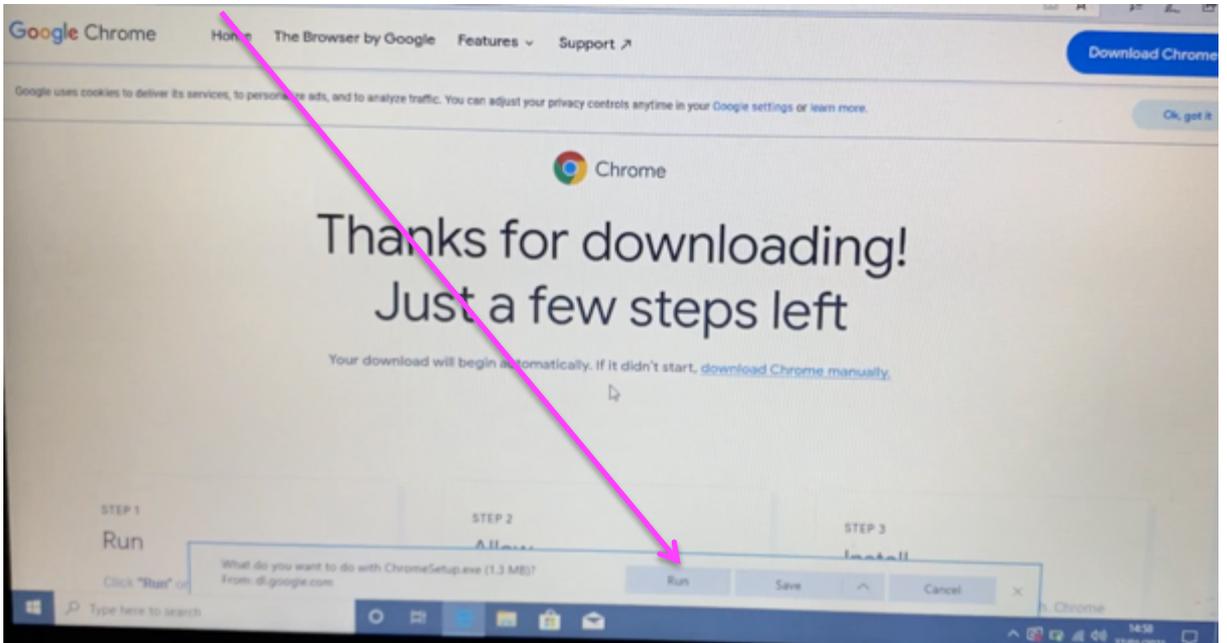
6. Click on the shield icon.
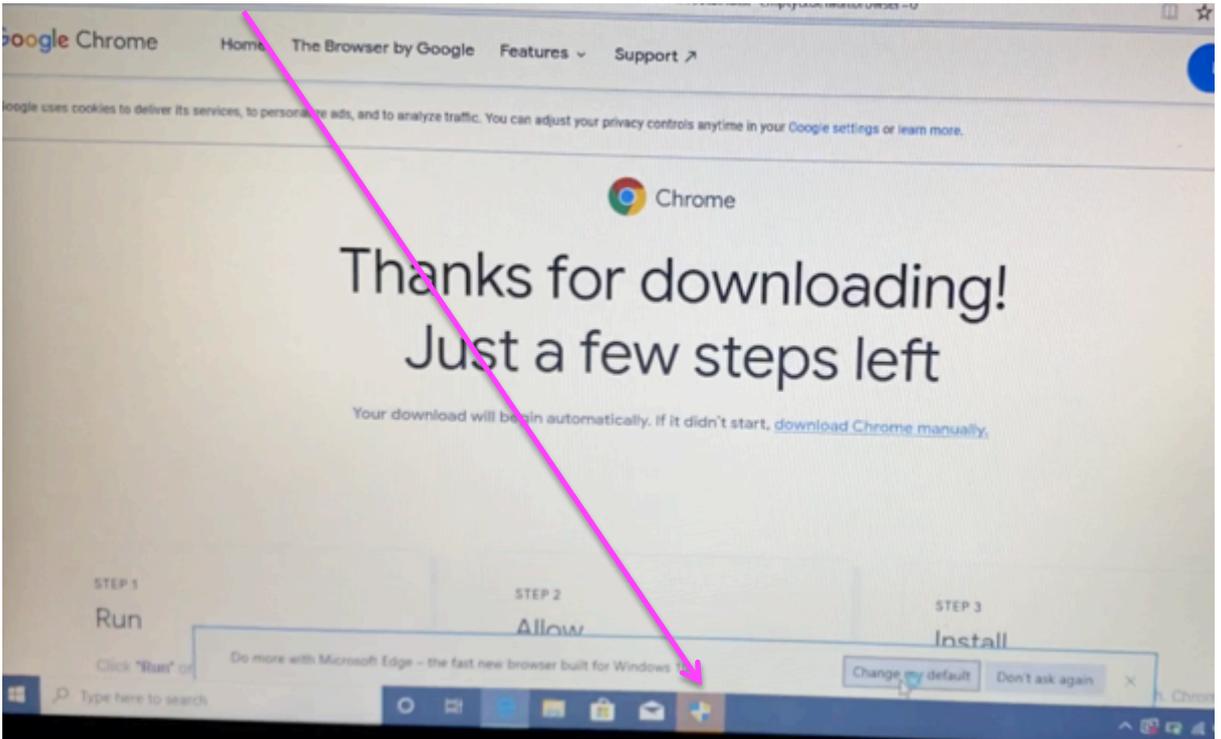
7. A message box should appear. Click, 'No'.
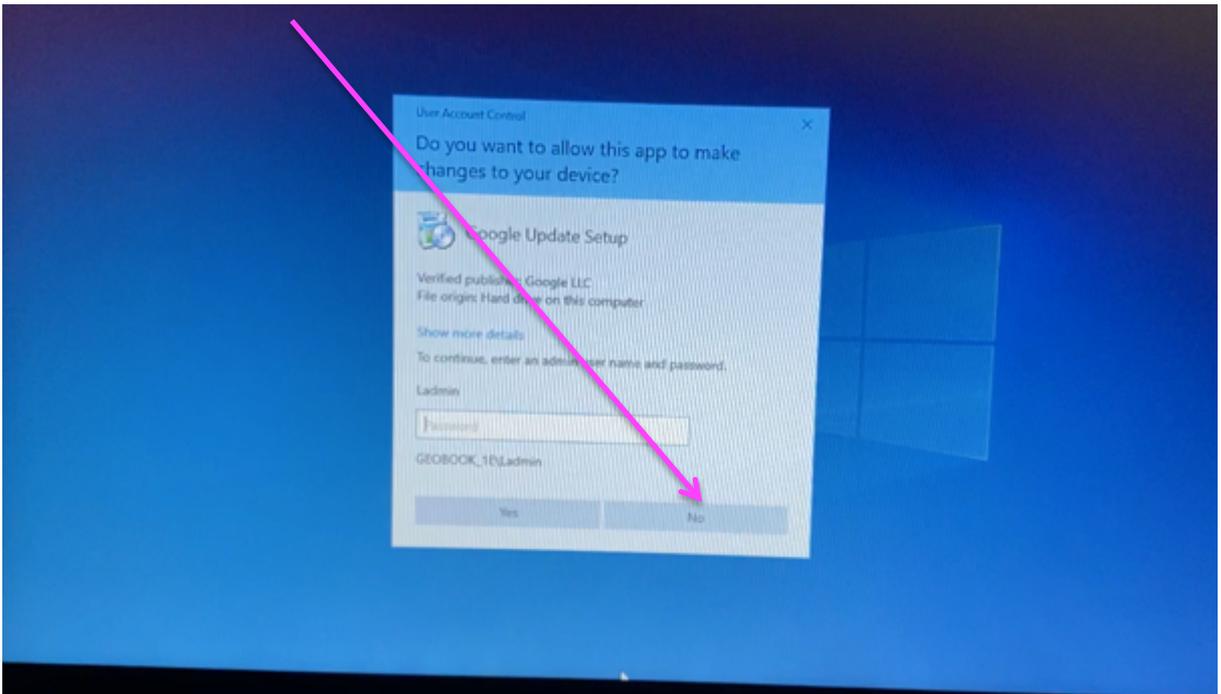
8. A message box should appear that 'Google Chrome can be installed without administration privilages.'
Click, 'Yes'.
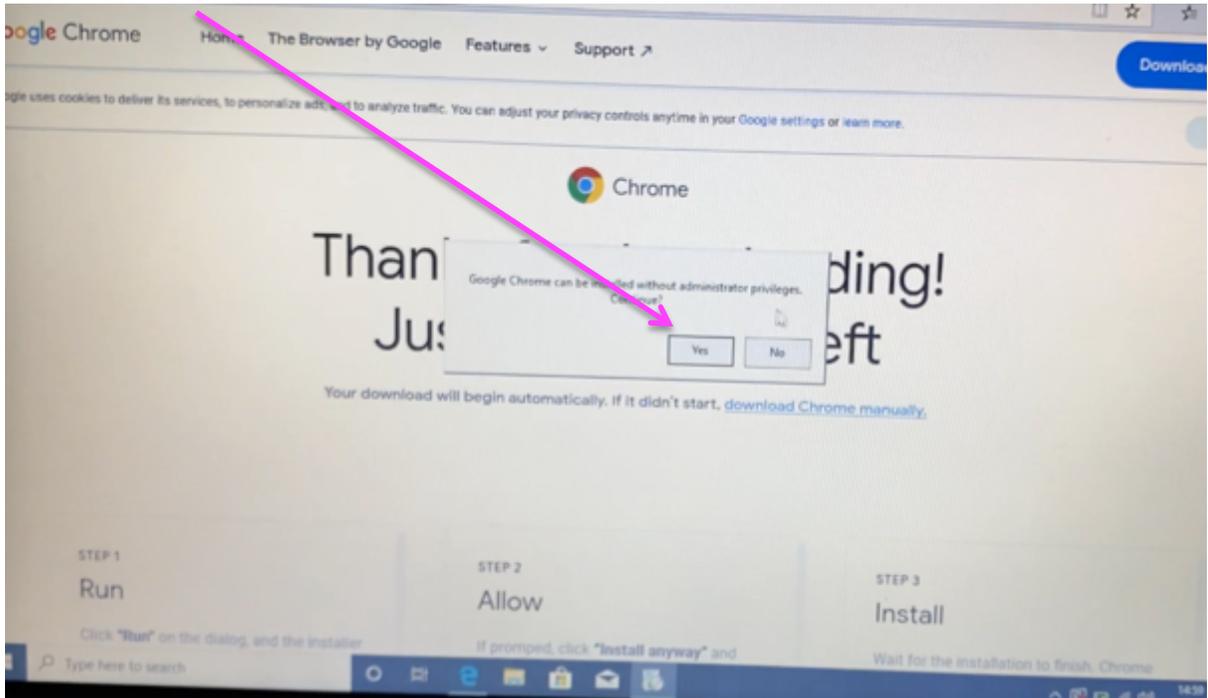
This will now install Google Chrome to your laptop.
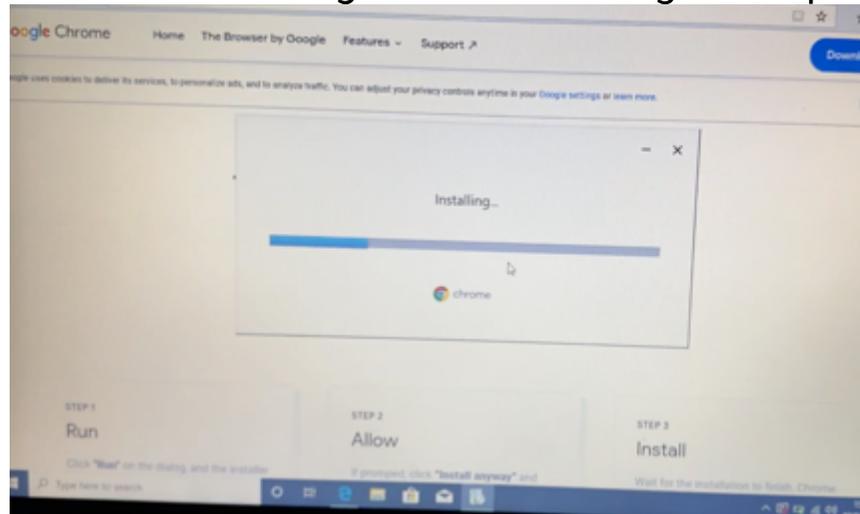
Click on the Windows menu icon.

The Google Chrome icon will appear here.
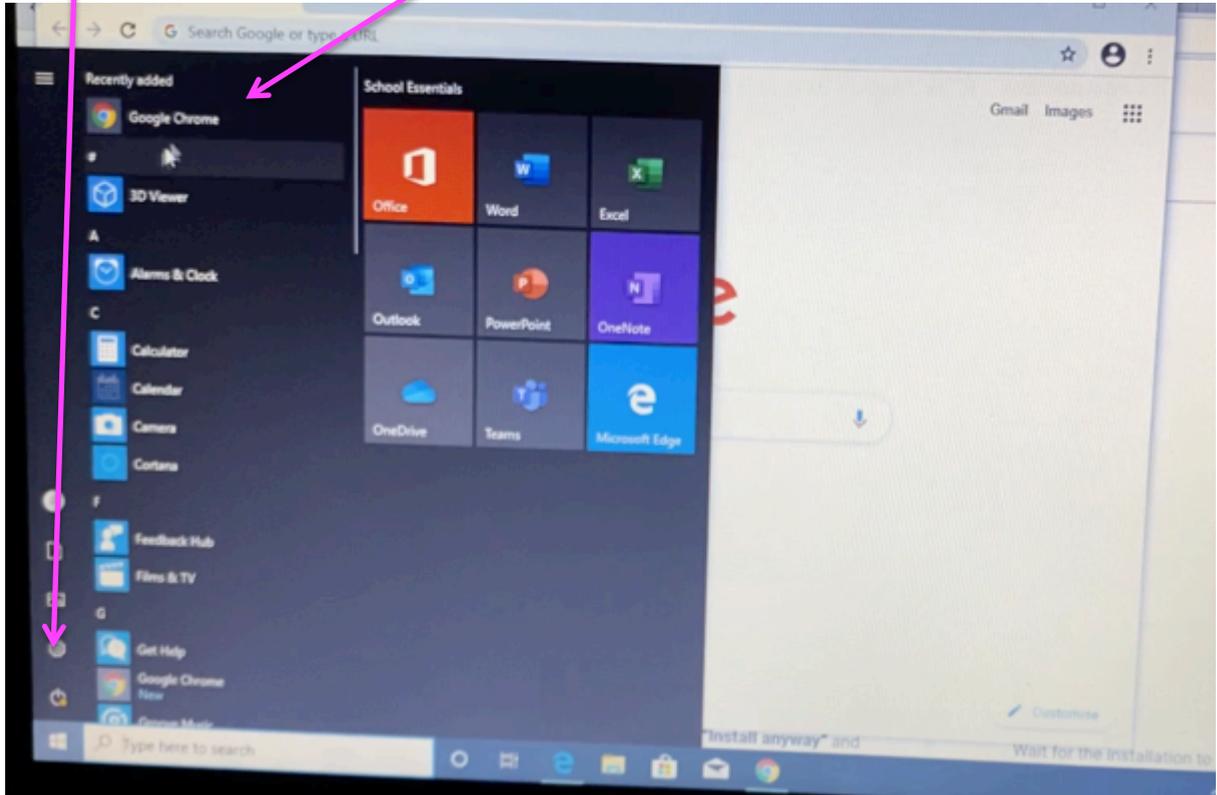
How to access your Gmail account

Open Google and click on the Gmail link
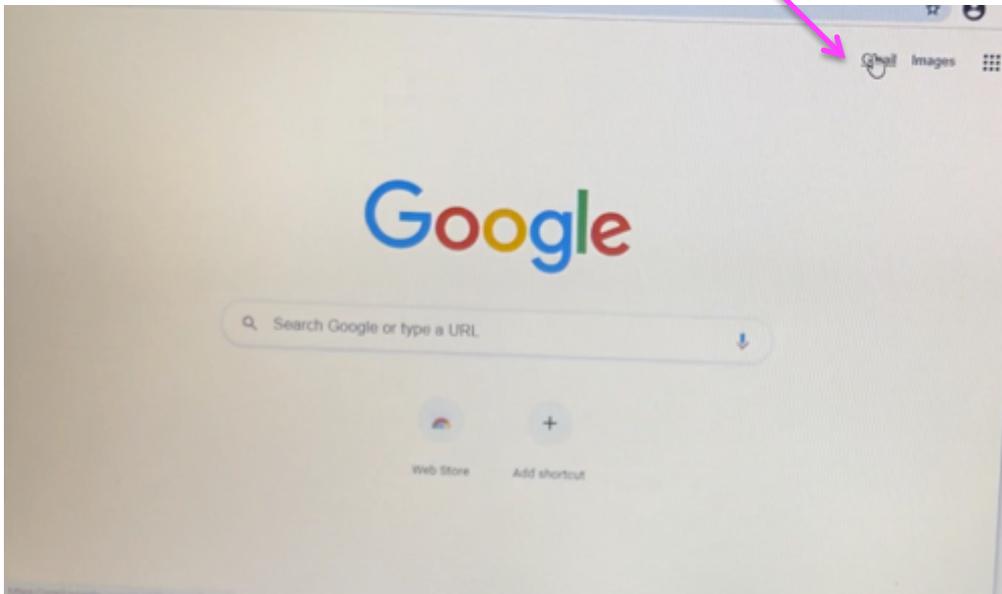
Sign in with the email account details, provided to you by your class teacher.

(number, surname and first name initial)

Google

Hi Example

@chesterfieldprimaryelt.org ⌄

Enter your password

☐ Show password

colour and number (example: red123)

Forgot password?   Next

@ c h e s t e r f i e l d p r i m a r y e l t . o r g

By clicking on the 9-dots, you will be able to access your:
- Email account and
- Classrooms
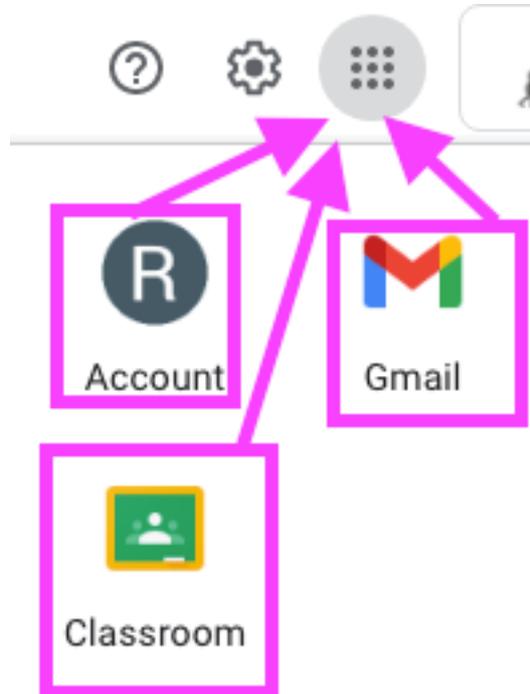
Your morning meeting will be located in the **Classrooms page**. Click on the meeting link to join a class meeting.
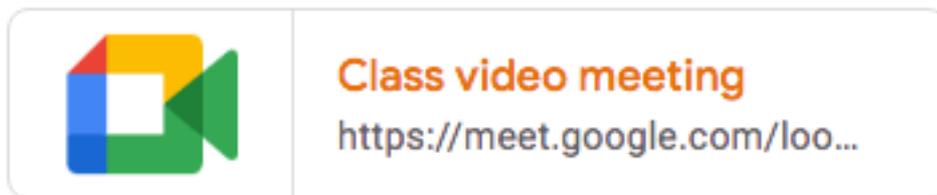
(The class teacher will provide details of when meetings are scheduled.

Meetings are facilitated by the adults from the school.

You may experience a short delay, during the time of the meeting, as the teacher will accept your request to join in.)