

# Bowes Learning Alliance



Chesterfield Primary School  
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Executive Headteacher: Sarah Turner

28<sup>th</sup> September 2015

Dear Parents of Cedar Class,

## Re: Cedar Class Teacher

I am writing to update you regarding the teacher in your child's class. You may have noticed that the new teacher, Monika Ali, has not been in class regularly since the start of term. After considerable discussion, she has unfortunately had to withdraw from the position for personal reasons.

I realise that this is unsettling for the children, so we have decided to use one of our current staff, Ruth Wilcox, to take over as the teacher in this class from today (28<sup>th</sup> September). Ruth has already covered in Cedar class last week, and is a valued and experienced member of staff who has many years experience working with children in Reception and Key Stage 1. She will work closely with Sandra Friend (Teaching Assistant) to provide stability for the children. In the meantime Kate Stevens (Assistant Headteacher) will act as Achievement Leader for Year 1, and the Year 1 team will support Ruth with planning to help the children make good progress.

We do apologise for this change, but we feel this will give the best continuity for the children this term. Please do not hesitate to contact Tijen Hassan (Head of School) or myself if you have any concerns.

Yours sincerely,

Kaaren Holmes  
Associate Headteacher